

LAW ENFORCEMENT/EMERGENCY MANAGMENT COMMITTEE MINUTES

DATE: June 22, 2018

Call to Order: Meeting called to order by Dwayne Morris at 8:35 a.m.

Roll Call: Members of the committee present were: Kirk Lund, Dwayne Morris, Greg David, James Braugher

Others present were: Chief Deputy Parker, Corporation Counsel Blair Ward

Absent: Brandon White

Certification of Compliance with open meetings law: Corporation Counsel Blair Ward assured compliance.

Approval of the agenda: The agenda was approved as presented.

Public Comment: None

Approval of the May 25, 2018 meeting minutes: A motion was made by Kirk Lund, and seconded by Greg David that the May 25, 2018 minutes be approved as printed. Motion carried.

Communications: None.

Grants - Update of ongoing or new grants:

- Chief Deputy Parker gave an explanation of what grants mean to the Jefferson County Sheriff's Office. He explained that grants are generally given out to counties where enforcement is lacking to help those counties become safer. Jefferson County has performed very well when the grants are being offered; therefore, this county has not been the recipient for a couple years to let the other counties receive the benefits. However, the Jefferson County Sheriff's Office continues to participate when surrounding areas are having a traffic enforcement event, such as Click-It or Ticket-It or an OWI enforcement weekend to show the County's desire to help with safe roadways.
- Chief Deputy Parker stated that Sheriff Milbrath continues to apply for Enbridge and Kwik Trip grants which help get supplies for the tower sites.
- In addition to grants, the Jefferson County Sheriff's Office receives many donations for the specialty units such as the K-9 Unit, Honor Guard, and SWAT Team that help with maintenance and purchasing of equipment.

Report from the Sheriff:

- Regarding recruitment, the Sheriff's office will be taking a group of younger deputies to the surrounding technical colleges to help recruit new deputies.
 - Chief Deputy Parker will be meeting with Corporation Counsel to evaluate the Civil Service Ordinance to see if there is a possibility to eliminate the written test in the hiring process as it is not always an accurate picture of a person's

abilities.

- The new propane systems from PRINZ will be installed on three new Ford Explorers, a transport van, and one K-9 Explorer.
 - The Sheriff's Office will be talking with the Highway shop to have one of their mechanics train on the new propane systems as well so there is a backup to the Sheriff's Office mechanic.
- Each propane system costs \$5,000 and is paid for within 9-10 months due to the savings of propane versus gas.
- At the last County Board meeting, it was voted to use up to \$50,000 to hire a radio project consultant. Chief Deputy Parker is now researching who will be the best company to hire.
- Chief Deputy Parker gave an update on the new subdivision going in by the Sheriff's Office Training Facility in Lake Mills. He is working with Zoning on getting the exact property line and has gotten a preliminary estimate from Lemke Fence for putting up a fence around the property.
- Four large capital items in this year's budget are:
 - A trailer storage unit for the Dive Team to replace the bus currently in use that is in need of replacement
 - A storage building at the range as the garage that used to store equipment has been converted into a training area
 - CIS Mobile was just implemented which will streamline the incident process giving deputies access to the records management system in their squads
 - A new payroll and scheduling system is being implemented with a go live date of later this fall

Review monthly bills and financial items (May): – The committee approved the monthly recap reports for May 2018 bills in the amount of \$137,118.74. A spreadsheet summarizing current bills was reviewed by the committee members.

Report on the budget: At the end of May, the Sheriff's Office should be operating at 41.66%. Currently, the Sheriff's Office is showing \$57,949.52 over budget, however, the revenue from the state inmates has not been received for May; once received, this will bring the Sheriff's Office to a breakeven.

Review monthly jail and patrol activity reports: Jail and patrol activity reports were not available.

Discussion and Possible action on approving jail assessment fund purchases: General fund items for the month totaled \$5,293.43 which covered \$3,600 to Jefferson County Literacy Council for jail inmate instruction for May and June and \$1,693.43 to Interstate Power Systems Inc. for the annual inspection of the emergency generator.

The jail assessment balance at the end of May is \$205,485.73.

Next meeting date: July 27, 2018. (Emergency Management)

Adjourn: A motion made by Jim Braughler to adjourn at 10:05 a.m., was seconded by Greg David. Motion carried.